

One Heartland Job Description 2022 Camper Care Coordinator Full Summer

Job Summary

Under the supervision of the Program Director, the Camper Care Coordinator(s) serve(s) as the lead professional in supporting the mental, emotional, and social health and well-being of campers and staff, including but not limited to in the areas of anxiety, behavioral supports, homesickness, hygiene, and previously diagnosed disorders. They support participants both directly (for example, meeting with a specific participant who is demonstrating difficulty adjusting to the expectations of camp life), and indirectly (for example, reviewing information provided by a participant's therapist and parent in advance and preparing their camp counselor to remind them of a particular coping skill to use). Please note that this staff member is not a therapy provider; we do not provide therapy sessions to campers, their families, counselors, or any other staff members.

This is a full-time, live-on-site, summer seasonal position with room and board provided. Pay rate dependent on licensure and experience, up to \$1000 per week.

Principal Responsibilities & Essential Functions

- Attend and facilitate training sessions during staff orientation geared towards the development of safe, fun, inclusive, and equitable camper outcomes and experiences
- Serve as a lead professional in supporting the mental, emotional, and social health and well-being of campers and staff, including anxiety, behavioral supports, homesickness, hygiene, and previously diagnosed disorders
- Develop ongoing formal and informal training opportunities that give staff the necessary tools and skills to provide positive camper care and outcomes as related to mental, emotional, and social health and well-being
- Review camper behavioral health paperwork prior to each camper session and communicate with the additional Camper Care Coordinator (if applicable), parent/guardian/caregivers, campers, and/or out-of-camp behavioral/mental health providers if additional information is needed or questions/concerns arise before or during a session
- Communicate with counselors/cabin staff prior to each session to share information about their upcoming camper group and any relevant specific support needs or behavioral support plans, as appropriate, & maintain upkeep of relevant documentation
- Participate as an active member of the camp community and support staff on an ongoing basis regarding camper needs & behaviors as it relates to their mental, emotional, and social health and well-being
- Work closely with the additional Camper Care Coordinator (if applicable) to provide effective and efficient support to all campers and staff as it relates to their emotional and mental health needs
- Collaborate with other staff to foster a culture of inclusion, wellness, and compassion
- Ensure necessary ongoing paperwork, documentation, and organization related to the health center is completed regularly, and relevant areas are maintained in safe manner required supplies available
- Act in cases of urgency or emergency in alignment with camp policies and procedures, and individual level of training/scope of practice
- Oversee the operation of the quiet zone and work with other staff to support campers who are overstimulated or otherwise need a break from camp activities
- Work as part of the overall staff team, including assisting with and participating in staff meetings, supporting camp-wide activities and events, communicating with supervisor(s) and peers about the wellness and development of staff/counselors/campers as appropriate, being

available and “on-call” via the use of a radio, and supporting general logistics, such as assisting with camper arrival and departure or camp clean-up at the end of a session

- Ensure the following of all One Heartland staff and facility policies and procedures as well as all health and industry regulations such as state of Minnesota and ACA (American Camp Association) standards
- Act in a professional and friendly manner to ensure positive relations with participants, families, community, volunteers, visitors, and staff

Qualifications

- Relevant prior experience with children & young people ages 7-17
- Graduate degree and licensure in a mental health profession (clinical social work or a mental health profession, **OR** student and/or licensure candidate with prior experience working with LGBTQ+ youth
- Knowledge and experience with trauma informed practices & the impact of trauma on youth behavior
- Ability to maintain confidentiality regarding organizational, staff, and camper information
- Organized, logistically minded, participant-focused, and safety conscious
- Strong interpersonal communication/relational skills when working with children, young adults, parents/caregivers, and other professionals
- Ability to effectively teach and support diverse camper groups
- Ability to collaborate and communicate effectively with peers
- Ability to think critically and act swiftly in high stress situations
- Connection to or knowledgeable about one or more of the communities we work with (LGBTQ+, HIV/AIDS) and most importantly a commitment to respectfully work with, and honor the identities and experiences of, our participants from these communities
- Commitment to active inclusion and making sure everyone feels welcome and celebrated
- Commitment to stewardship and conservation by using resources effectively and efficiently

Preferred Qualifications

- Documented prior work or volunteer experience with communities we work with (LGBTQ+, HIV/AIDS)
- Current First Aid/CPR/AED certification (course available during staff orientation)

Physical Requirements

- Must be able to tolerate prolonged work hours
- Must be able to move about camp indoors and out and work in outdoor weather conditions
- Must be able to tolerate exposure to crowds and high noise levels
- Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess both physical and mental strength, endurance, and composure required to support campers
- Ability and willingness to live in camp setting with daily exposure to the sun, heat, and animals such as bugs, snakes, and spiders

Frequently cited statistics show that women and members of structurally marginalized and/or underrepresented groups apply to jobs only if they meet 100% of the qualifications. One Heartland encourages you to break that statistic and apply. No one ever meets 100% of the qualifications. We look forward to your application.