

One Heartland Job Description 2022 Aquatics Supervisor

Job Summary

Under the supervision of the Summer Camp Coordinator and/or Program Director, the Aquatics Supervisor oversees water safety and program quality at both the waterfront and pool areas. They conduct regular in-service training and waterfront emergency drills for lifeguards, supervise and schedule lifeguards, and ensure safety is upheld, so that all campers receive fun and educational water time. Interested applicants must have previous lifeguarding experience and skills, as well as prior experience with canoeing. Current lifeguard certification is required and available during staff orientation.

This is a full-time, live-on-site, summer seasonal position paying \$600 per week, with room and board provided.

Principal Responsibilities & Essential Functions

- Attend, plan, and facilitate training sessions during staff orientation geared towards the development of safe, fun, inclusive, and equitable camper outcomes and experiences
- Responsible for implementing, monitoring, evaluating, and supervising the operations, staff, and activities of aquatics programs
- Conduct pre-season and ongoing skills verifications with lifeguard team and activity leaders
- Provide ongoing observation (through active participation), support, coaching, feedback, and training to team of lifeguards & aquatics program specialists; plan and facilitate meetings or other information sharing opportunities for aquatics team and assist with planning and facilitating all-staff meetings
- Ensure all necessary ongoing paperwork, inspections, organization, and other administrative tasks related to the waterfront and pool are completed, including opening, closing, and upkeep tasks, swim checks for staff and campers, and maintaining buddy board numbers and rosters
- Work together with other staff to ensure aquatics program areas and equipment are safe for use and areas are maintained with all needed supplies available for each group
- Act in cases of urgency or emergency in alignment with camp policies and procedures and lifeguarding best practices, including directing others
- Ensure appropriate, accurate, and timely documentation and communication of participant related concerns
- Together with the Program Supervisor, coordinate the daily activities schedule for campers and staff, including ensuring appropriate trained and certified staff coverage is present for all aquatic programs, aquatics staff receive appropriate daily breaks, and staff are prepared and have the resources needed to lead quality aquatics activities as scheduled
- Work together with other members of the supervisory team to coordinate and support the logistics of camp life, including attending and participate in supervisory staff meetings, communicating with directors and peers about the wellness and development of staff/counselors/campers, being available and "on-call" via the use of a radio, staff time off coordination, staff appreciation, and supporting other team members and projects as needed
- Ensure the following of all One Heartland staff and facility policies and procedures as well as all health and industry regulations such as state of Minnesota and ACA (American Camp Association) standards
- Act in a professional and friendly manner to ensure positive relations with participants, families, community, volunteers, visitors, and staff

Qualifications

- Experience with youth ages 7-17
- Prior experience planning and facilitating activities with youth
- Current Lifeguard certification, including CPR, First Aid, and AED skills (course available during staff orientation)
- Prior experience as a lifeguard
- Prior certification as a lifeguard within the past 3 years
- At least 4 weeks of supervisory or management experience in an aquatics area within the past 3 years, OR successful completion of a nationally recognized training/certification program in aquatics managements or supervision (such as American Red Cross Lifeguard Management) within the past 3 years
- Ability to direct a team, including delegating tasks & leading emergency responses at waterfront and pool
- Ability to maintain confidentiality regarding organizational, staff, and camper information
- Highly organized, logistically minded, participant-focused, and safety conscious
- Strong interpersonal communication/relational skills, particularly as related to the ability to effectively teach, direct, supervise, coach, and support other staff and diverse camper groups
- Connection to or knowledgeable about one or more of the communities we work with (LGBTQ+, HIV/AIDS) and most importantly a commitment to respectfully work with, and honor the identities and experiences of, our participants from these communities
- Commitment to active inclusion and making sure everyone feels welcome and celebrated
- Commitment to stewardship and conservation by using resources effectively and efficiently

Preferred Qualifications

- Prior experience working in a youth sleepaway summer camp setting
- Prior experience in a supervisory role
- Lifeguard Instructor and/or Water Safety Instructor certifications
- Prior experience and/or certification in waterfront lifeguarding
- Prior experience with one or more of the communities we work with (LGBTQ+, HIV/AIDS)

Physical Requirements

- Must be able to tolerate prolonged work hours and remain alert to dangerous situations while sitting, standing, or walking for various amounts of time
- Must be able to move about camp indoors and out and work in outdoor weather conditions
- Must be able to consistently demonstrate meeting lifeguard certification requirements, including but not limited to swimming 300 yards continuously, treading water at least 2 minutes continuously, diving to a depth of 10 feet to retrieve an object, and swimming while towing another person and consistently supporting their head above the water
- Ability to sit in, balance in, move about, and paddle a canoe independently in a lake
- Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength, endurance, and composure required to maintain constant supervision and support to campers
- Must be able to tolerate exposure to crowds and high noise levels
- Ability and willingness to live in camp setting with daily exposure to the sun, heat, and animals such as bugs, snakes, and spiders

Frequently cited statistics show that women and members of structurally marginalized and/or underrepresented groups apply to jobs only if they meet 100% of the qualifications. One Heartland encourages you to break that statistic and apply. No one ever meets 100% of the qualifications. We look forward to your application.